YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	JANATA SHIKSHAN MANDAL'S SMT. INDIRABAI G.KULKARNI ARTS COLLEGE, J.B.SAWANT SCIENCE COLLEGE AND SAU.JANAKIBAI DHONDO KUNTE COMMERCE COLLEGE
• Name of the Head of the institution	Dr. A. K. Patil
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02141222036
• Mobile no	7057030033
• Registered e-mail	iqac@jsmalibag.edu.in
• Alternate e-mail	principal_jsm@rediffmail.com
• Address	Behind state Bank
• City/Town	Alibag
• State/UT	Maharashtra
• Pin Code	402201
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Dr. S. A. Kanade**
• Phone No.	**02141222036**
• Alternate phone No.	
• Mobile	**9011110265**
• IQAC e-mail address	**sadakanade76@gmail.com**
• Alternate Email address	**sadakanade@hotmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.jsmalibag.edu.in/pdf/AQAR%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.jsmalibag.edu.in/pdf/Academic_Calendar_2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**76.05/100**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**B+**	**2.70**	**2012**	**15/09/2012**	**14/09/2017**
Cycle 3	**B**	**2.08**	**2018**	**03/07/2018**	**02/07/2023**

6.Date of Establishment of IQAC	**04/06/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**No**

• Upload latest notification of formation of IQAC	No File Uploaded	
9.No. of IQAC meetings held during the year	**02**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Submission of proposals to Janata Shikshan Mandal to procure MIS(ERP). 2. Regular Meetings of criteria in charge and timely submission of AQAR 2019-20 to NAAC. 3. Participation in NIRF 2021. 4. Effective implementation of Performance Based Appraisal System and submission of proposals to University under CAS. 5. Collection of Feedback from stakeholders and conduct of Student Satisfaction Survey (SSS) 6. conducted online workshop on IPR in association with Rajiv Gandhi National Institute of Intellectual Property Management, Nagpur

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Organize Faculty development program for the faculty members.	Online Faculty Development Program on ICT Tools for Effective Teaching and Learning organized from 1st March to 6th March, 2021
To Organize workshop on intellectual property rights.	ONE DAY ONLINE WORKSHOP ON "INTELLECTUAL PROPERTY RIGHTS (IPR'S) AND PATENTS, In Association with Rajiv Gandhi National Institute of Intellectual Property Management, Nagpur 20th April, 2021.
To submit AQAR for academic year 2020-21.	Submitted AQAR for year 2019-20 in February 2021.
To Strengthen Feedback System.	Feedback system is established and feedback is collected from Students, Alumni and faculty members.
To strengthen Online Teaching-Learning Mechanism.	Formulated Online Lecture coordinating Committee.
To provide financial assistance to research.	Seed money of Rs. 25,000/- is sanctioned for expenses towards research.
To Develop learning management system.	Learning management system is configured on www.jsmlms.com and faculty development program was conducted on LMS.
To participate in NIRF 2021.	Participated in NIRF 2021 in January 2021.
To organize Yoga workshop.	Organized online four day Yoga workshop in association with Alumni of the college.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	**27/01/2022**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	**07/02/2022**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**547**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**1852**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1767**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**562**

File Description	Documents
Data Template	[View File]

3.Academic		
3.1 Number of full time teachers during the year		**45**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year		**00**

File Description	Documents
Data Template	View File

4.Institution		
4.1 Total number of Classrooms and Seminar halls		**34**
4.2 Total expenditure excluding salary during the year (INR in lakhs)		**8.48**
4.3 Total number of computers on campus for academic purposes		**84**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well-planned and documented process by focusing on key factors like academic calendar, curriculum planning, departmental meetings, syllabus distribution, and conduction of daily lectures and practicals. The college core committee prepares the academic calendar for the next academic year in the last month of the previous academic year. It is a comprehensive plan of all the academic, co-curricular activities and extracurricular activities to be held in the next academic year. It includesthe Exam schedule,

Annual Sports, N.S.S. and NCC activities, etc. The academic calendar is published in the college prospectus for the information of students and also made available on the college website. Time table plays a vital role in the execution of a teaching plan. The Time Table committee prepares a common class-wise Time Table of lectures and practicals.The Head of the department issues and distribution of workload among the faculty and is documented properly. Faculty prepare his/her own teaching plan for the syllabus allotted to them on the basis of/her weekly periods and semester duration. Semester-wise teaching plan is submitted to the Principal and HOD. Every faculty member submits the syllabus completion report at the end of the Semester.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college strictly adheres to the academic calendar while conducting the continuous internal evaluation. Under the Continuous Internal Evaluation (CIE), all the departments adopt various evaluation methods. The academic year 2020-21 was the Covid-19 pandemic year. This year, our teaching faculty completed their allotted syllabus byconducting online lectures through Zoom and Google Meet platforms. In spite of all the limitations, our institute evaluated the students by using various online platforms such as Google forms, Google Classrooms, Zoom app, and Google Meet app. Various departments conducted online class Tests, Online Tutorials, Home Assignments, Online Unit Tests, Online Surprise Tests, Online Students Seminars, and Online Quiz competitions for continuous evaluation of students. Besides this, college teachers adopted innovative evaluation methods like Role play, Problem Solving, Participative learning, and Experiential learning to improve the academic performance of the students. All these methods are useful and proved beneficial for the future academic career of the stakeholders.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The University of Mumbai frames the curriculum of different courses addressing current cross-cutting issues of social and national interest.

The syllabus of the courses like Foundation course, Political Science, Geography, Commerce, Economics, English, Botany and Zoology etc. includes crosscutting issues related to respective subject knowledge.

Professional Ethics: Our teaching faculty strives to imbibe professional/ethical values throughresponsible behavior and proper guidance.

Gender:- College ensures equal opportunities for all college students irrespective of gender. The University of Mumbai has constituted statutory committees like , Anti-ragging and Internal complaints committee to address issues related to women. During the

academic year 2020-21, these committees conducted various online activities to build up confidence among women and create awareness about gender equality and legal provisions to tackle gender-related issues.

Human Values:- Moral and Ethical values such as Honour, Mutual Respect, Trust, Politeness, Good manners and Social accountability are the basis of human life. These values are incorporated in activities conducted by Support services like NSS and NCC such as Blood Donation Camps and Rallies to create social awareness and responsibility among students.

Environment and Sustainability: Students were sensitized, to know the status of the environment, biodiversity, and exploitation of natural resources through environmental studies.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

562

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	http://jsmalibag.edu.in/Feedback.aspx
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://jsmalibag.edu.in/pdf/SFC20-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1852

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1211

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students after admission and organizes special programs for advanced learners and slow learners. After the admission process, the identification of advanced learners and slow learners is primarily done through the First internal test. Performance in assignments, involvement in practical and lab experiments, Problem-solving ability in classes.

Personal Attention: Mentors give personal attention to advanced and slow learners during Mentor-Mentee Meetings and practical sessions. Mentee shares their personal problems and respective mentors provide counseling to them about the same. Guidance about high-profile job opportunities is provided to advanced learners. Similarly, guidance about suitable job opportunities is provided to slow learners. Information is given to advanced learners to gain maximum marks in examinations. Similarly, guidance is given to slow learners about how to secure passing marks in examinations.Guidance and motivation are given to advanced and slow learners to participate in research activities, various competitions, MOOC courses, and webinars.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1852	**45**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning process was conducted on the online platform as students were not allowed on campus due to the covid-19 pandemic situation. The college has adopted ZOOM and Google meet platforms for online teaching-learning Processes and other student-centric methods. Faculty members of the college have adopted various teaching methods to make learning more student-centric. The college provides support structures and systems for teachers to develop skills like interactive learning, collaborative learning, and independent learning among the students. Some of the sincere attempts made by the college to make the online teaching-learning process more studentcentric through experiential learning method, participative learning method, problemsolving method by using online simulators like Multisim, Tinker-CAD, Virtual Labs Developed by HRDC (Amrita University, IIT), Avishkar Research Convention etc,students' participation inWebinars, MOOCs,E-modules, Research Orientation. Faculty members haveconducted various Online Test/Quizzes using Testmoz, FlexiQuiz websites and Google form.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has provided very good infrastructural facilities for an effective ICT-enabled teaching-learning process which includes 91 computers, 15 ICT-enabled classrooms, 04 Computer Labs,16 Laptops. The college has provided computers and internet facilities for every individual department. The college has conducted 6 days FDP on 'ICT Tools for Effective Teaching and Learning'. The description of ICT enabled tools used by faculty members is given below,

- Online Platforms: Faculty members have used WebEx, Zoom, Google Meet, Microsoft Teams etc. online Platforms for an effective online teaching-learning process.
- Online practical's: Faculty members have used Tinker cads, Multisim software and 8085 simulators (android app) for an effective teaching-learning process.
- Softwares:Zoom recording DU recorder, Kinemaster, MS-Power point presentation, MS-Word, MS-Excel etc. software's were used by faculty members for the creation of e-content.
- MOOC: College has registered for SWAYAM MOOC. 1 faculty member and 08 students have enrolled in different subject-related MOOC courses on the 'SWAYAM' portal.
- E-books: The college has subscription-based access of 2 lack-books and 6 thousand plus e-journals through the N-list platform.
- Internet/Wi-Fi:College has provided free internet and Wi-Fi facility for accessing e-content from various sources.
- Learning Management System: Faculty members have used effectively Google Classroom, and Moodle Learning Management System.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

726

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Utmost importance is given to the mechanism of internal assessment to be transparent and robust in terms of frequency and mode. projects, presentation, and viva-voce. Significant improvements made in ensuring rigor and transparency in the internal assessment are as given below,

Transparent and Robust:

We have conducted online tests for the internal assessment process using 'Auto- proctor" software. The live online seminar presentations of students were conducted on WebEx Software. Similarly, different internal assessment process like, assignments, Seminar, research project presentations, viva-voce examinations, and competitions were conducted transparently on online mode using WebEx Software. We also have the provision of well-equipped Examinations/ Strong room, CAP room for the transparent and robust internal assessment mechanism.

Frequency of the Internal Assessment:

As per the University Guidelines, internal evaluation examinations like a student's seminar, project presentations, and viva-vice are conducted at the end of each semester in online mode. Similarly, other modes of internal evaluation like assignments, tests, and competitions are conducted periodically by the departments using the online mode.

Different Modes Internal Assessment:

The modes of continuous internal evaluation adopted by the college

include internal examinations, home assignments, seminar presentations, online viva-voce, online competitions, and online participative activities.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

We follow Mumbai University norms for the Continuous Internal Evaluation system and below is a list of activities, we are performing for continuous assessment. The institute believes firmly in continuousevaluation of the students for their sustained performance. Hence a structured evaluation process has been designed and implemented. The tests are prepared and conducted as per the University examination pattern. To prepare students for practical and oral examinations teachers provide viva questions in their groups and discuss them in the classroom. The institutes conduct unit tests, and MCQ tests appropriately as per the requirement of the concerned syllabi of different classes. Orientation on Evaluation process: Students are made aware of the evaluation process through the following initiatives.

1. Class tests have been conducted by the respective teacher.

2. Result analysis is done by the teacher after every CIA test and slow learners are found from result analysis and remedial teaching is carried out by the respective teacher. The respective HOD monitors the performance of the students. The HOD conducts review meetings department-wise to give necessary feedback for the improvement of students' performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes and Course Outcomes of each programme and Course are framed by the department of the college offering the concerned program after rigorous consultation with all faculty members and the stakeholders following the curriculum designed by our affiliating University. The combined documents containing stated Programme Outcomes and Course Outcomes of all programmes and courses offered by the college are displayed on the college website.

Mechanism of Communication to the Teachers:

Each Head of the department notifies their faculty members about the display of Programme Outcomes and Course Outcomes of the department on the college website. http://jsmalibag.edu.in/Syllabi.aspx The students are informed to download and read the same. These POs and COs are also displayed in the respective departments and hardcopy is made available in the departmental file.

Mechanism of Communication to the Students:

Each Head of the department notifies their students about the display of Programme Outcomes and Course Outcomes of the department on the college website athttp://jsmalibag.edu.in/Syllabi.aspx The PO, PSO and CO are also shared with students through the official WhatsApp group of each class.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://jsmalibag.edu.in/Syllabi.aspx
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college follows a formal (direct method) for the measurement of attainment of the learning outcomes; however, the attainment is computed by considering only formal mechanisms.

Formal Mechanism (Direct Method):

- Pass Percentage:

The evaluation of the attainment of Course Outcomes of the department is done by the marks/grades obtained by the students in

the final semester-end university examination of each course (paper) of the programme. The evaluation of the attainment of Programme Outcomes of the department is done from the pass percentage of the students in the final semester-end university examination of the programme. Finally, the evaluation of attainment of Programme Outcomes of the college is computed by calculating the average of marks obtained by the students appeared for that course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

562

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://jsmalibag.edu.in/pdf/SSS20-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.22

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://mu.ac.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Investing in scientific research & innovation are important ways to facilitate sustainable development. The institution has created an ecosystem for innovation & transfer of knowledge through the activities of various committees/ cells and departments.

IQAC, in order to instill research & creative thinking among the students organizes research workshops, faculty development programsfor faculty members and students. The different departments organized workshops on respective subjects for faculty members & students. The chemistry department organized two online workshops. The IQAC cell organize one online workshop on Intellectual property Rights and patents to motivate & to empower students with entrepreneurial skills.

The research committee conducts Avishkar orientation every year to facilitate the participation of students in the university of Mumbai Research competition.

M.Sc. Part- II students undertake research projects.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jsmalibag.edu.in/Innoecosystem.aspx

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	http://www.jsmalibag.edu.in/Research.aspx
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college NCC and NSS units take part in various initiatives like organizing camps, Swachh Bharat Abhiyan, blood donation camps, awareness programmes on AIDS prevention, Suicide prevention etc.

Events like Voter Awareness,T.B. Awareness,International Women's Day World Forest Day, and World Water Day see large participation of the students who take up activities in collaboration with other agencies/NGOs to spread awareness.

Blood donation camps are a regular feature (twice a year) whereby students and staff donate blood for the cause of up to 80- 100 units which are sent to Civil Hospital, Alibag

The College has started Red Ribbon Club for AIDS prevention and care

Our N.S.S. and N.C.C. students participate in various activities organized at the university level such as SBI (Swachh Bharat Internship) was started by the government in which a village was adopted by the N.S.S. unit. We visited frequently for 3 months to inform people of cleanliness, girls education, use of Toilet etc. N.C.C. units of our college organize various adventure camps at different places. Our students actively participated in various social activities organized by various govt. agencies and NGO's like Swachh Bharat Mission, to inform the residents.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

360

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

360

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate classrooms, laboratories, digital and other facilities for the effective teaching-learning process.

The college has thirty four lecture halls 04 Computer laboratories, 01 Electronics laboratory, 05 Chemistry laboratories, 02 Physics laboratories, 02 Zoology & 03 Botany laboratories.13 Lecture halls

have LCD projectors.We have 11 classrooms with 120 seats each utilized in 2 shifts to engage 14 classes and 25 rooms of between 20 to 60 seats each to engage 23 classes of smaller student strength. Similarly we have 18 laboratories used in two shiftsto engage science practicals.

The institute has 16 laptops & 102 computers.

All systems are connected to (20 Mbps x 2 and 5Mbpsx 2) broadband internet through a LAN connection. The campus is under the surveillance of 32 CCTVs installed at strategic locations.

The institute has 01 conference Hall, 01 Auditorium in the campus.These Halls have LCD, internet connectivity & Wi-Fi facilities. A recording room is also available in the library to develop e-content.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.jsmalibag.edu.in/Infrastructure.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a rich culture of curricular & extracurricular activities.

Sports : The sports committee encourages students to participate in events at Intra collegiate, inter-collegiate, District, State, and National levels. There is well equipped gymkhana of 400 sq. feet area to conduct indoor games.

Sports Equipment

Badminton Rackets -04

Cricket Bat-05

Cricket Ball- 04

Chess-05

Chess Clock-05

Carom Board-04

Cultural : The college believes in importance of imbibing our cultural values on the young minds along with academics, Cultural & sports activities play an important role in overall personality development of students. The college has a Cultural Committee to promote cultural activities and public speaking skills of students. Marathi Vangmay Mandal, Hindi Sahitya Mandal committees conduct various activities with active participation of students. The committees encourage students to participate in cultural activities and competitions at inter collegiate intra collegiate & University level.

For cultural activity we have constructed a roofed stage of 40 x 60 feet with 2 green rooms with attached toilets. Huge parking area is also available for conducting outdoor programmes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.jsmalibag.edu.in/Infrastructure.aspx

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.jsmalibag.edu.in/Infrastructure.aspx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`0.94798`

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Management System is both user-friendly and cost effective. The current version of SOUL 2.0 is installed. It provides a built in OPAC interface.

The college library uses SOUL 2.0 for

- Making entries for daily issues/return of books.
- Generating reports by applying various filters like a program-wise list of books subject-wise list of books or a list of reference books etc.
- Searching books by keywords like name of the author, title of book etc.
- Regular updates of books purchased by the library.
- Finding the availability status of a book.
- Generating reports of the books issued.
- Preparing the list of student Defaulters.
- Cataloguing, maintaining the database of books, member records and usage and book circulation with details of the fine calculated per day of default.
- Maintain only the record of books and their usage.
- The Library has a fully open access system OPAC (Online Public Access Catalogue). The facility is also made available for the library users.

http://103.132.229.160/webopac/

https://sites.google.com/view/libraryjsmc/

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.04

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computers:The institute currently has 102 computers. The computers have been steadily upgraded either by bringing in new devices or by upgrading RAM.

The institute uses open-source software. However, with respect to the prescribed syllabus, several licensed software are also used. There is a campus license copy with Microsoft for the use of various software and windows operating systems. A licensed copy of antivirus is installed on all machines. The software Open Book Reader is installed in college library.

Projectors

The institute has 15projectors of which13 are mounted in the classroom, 01 in the conference Hall and 01 in The auditorium.

Laptops

The institute promotes the use of ICT in process of teaching-learning. Total 16 of Laptops are available.

Library

The ibrary uses Soul software. The Library has photocopier Machine, printer, display and also has 02 computers for the use ofstudents.

Office

All the office staff has 12 dedicated internet enabled computers and has printers on a 2:1 sharing basis. The attendance of the staff is captured using a Biometric device.

Website

The college has an active Website https://www.jsmalibag.edu.in/ hosted on virtual server Go-Daddy domain. The Website is dynamic and displays the latest notification promptly.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>Nil</u>

4.3.2 - Number of Computers

84

File Description	Documents
Upload any additional information	<u>View File</u>
List of Computers	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.06798

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Systems and procedures for maintaining and utilizing physical, academic and support facilities are standardised

After receiving demands from stakeholders, the purchase committee gives recommendations which are then forwarded to College Development Committee for final approval.

All the departments, the office, library, laboratory, and Gymkhana are asked to submit a capital and revenue budget in the month of February. This budget lists the purchase to be made for next academic year. All purchases and service prescriptions are handled by the purchase department by inviting tenders. The quotations are called and approved by the Management.

The college has Maintenance committee to oversee the maintenance of the college building.The college maintenance committee takes care of electrical, plumbing, Carpentry or any other related maintenance work of campus.

Disposal Policy

The institute follows rules laid down by management for disposal of damaged goods. The management believes in the reduce-reuse-recycle policy. Hence, all the goods are examined if they can be reused before being discarded into scrap. The scrap is managed at the institute level.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://jsmalibag.edu.in/Policies.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

898

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

01

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

96

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

96

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

113

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a Student Council as a statutory body constituted every year as per the Maharashtra University Act, 2016. Selection:Selection of the members of the Student Council is made

purely on merit basis (academic merit at previous year examination) and outstanding performance given in extension activities like NSS, NCC, and Cultural activities as per the guidelines laid down by the affiliating university. But due to COVID-19 Situation and lockdown Student council was not formed for the academic year 2020-2021.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

J.S.M. College Alumni Association was registered on 15th November 2019. Vice President of Janata Shikshan Mandal, Adv. Gautam P. Patil is one of the alumni of the college and he is the President of the Alumni Association. Principal Dr. Anil K. Patil is also one of the alumni of the college and he is Secretary of the Alumni Association J.S.M. College Alumni Association is involved in a number of activities in the college. Various activities covered by the alumni association includes a career Fair, Training on rappeling, 4-dayworkshop on yoga careerguidance.

The Alumni Association has an aim to create a strong network among the alumni. The College administration maintains a Symbiotic relationship with the Alumni,

Alumni association aimed to have alumni meets every year where the existing students get the opportunity to interact with the alumni who share their suggestions and experience which helps students in career selection and improvement of performance in the examinations. Feedback on curriculum is also received from the alumni, analyzed by the IQAC and put on the website for the suggestions from various stakeholders of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The management believes in the objectives and goals set out by the national education policy, the UGC, and the NAAC. The institution exists to turn out responsible citizens, skilled and efficient agents of progressive social goals. To that end, the management and the IQAC are taking steady and thoughtful steps to create appropriate physical facilities for the development of academic, and extracurricular attributes, and to develop such a work culture that progressive values are inculcated into the lives of the staff and the students.

Students Centric Vision: It is the continuous endeavor of the management and IQAC to cater to the all-around development of the students. The various co-curricular activities aim at instilling research attitude (Aavishkar competition), values of sportsmanship,

environment friendliness, gender justice, patriotism, social responsibility, leadership, and discipline through NCC, NSS, sports, and cultural activities. Sensitization of students to the issues of social evils, citizenship duties, and various laws which impact our public life, social health, and personal hygiene is continuously taken care of through the organization of Talks, discussions, exhibitions etc. Laws on Right to education, Right to information, prevention of Atrocities, sexual harassment of women at the workplace, prevention of Ragging,

File Description	Documents
Paste link for additional information	http://www.jsmalibag.edu.in/missionandvision.aspx
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participatory management.A particular reflection of this practice may be seen in the extensive delegation of authority to the Heads of the various Departments.

The Ways in which Heads of Departments participate in the Management Process:

• The Head of the Department oversees the Teaching Plans of his/her department members.

• He/she is empowered to make adjustments in the routine and to allot teaching assignments and evaluation duties.

• He/she enjoys the privilege of convening departmental meetings where the programs for the entire term are decided.

• He/she often takes the lead in planning seminars, workshops, career counseling sessions, remedial measures, interdepartmental or/and inter-college exercises, departmental excursions, and study tours.

1) Marathi Department has the Study Club.

2) Botany Department runs the Nature Club.

• The Head, in consultation with his/her departmental teachers, enjoys total flexibility in planning and organizing seminars from the UGC sponsored level to that of students' seminars.

The above enumeration of features comprising participatory management points fairly conclusively to the ethics of decentralization which is integral to the institution and informs its functioning at every level

File Description	Documents
Paste link for additional information	http://jsmalibag.edu.in/Administration.aspx
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective / Strategic Plan and deployment

The college has prepared the perspective / strategic plan by taking into account the following aspects

1. **NAAC peer team's observations and recommendations for quality enhancement of the Institution during the previous re-accreditation.**
2. **Vision and Mission of the Institution**
3. **The feedback obtained from various stakeholders of the college**
4. **The policy of higher education**
5. **Recommendation of IQAC**

Strategic plan

Taking into consideration above-mentioned aspects, the college planned and implemented the following activities for the quality enhancement of the Institution:

Implementation of e-governance:The college has implemented MIS through which online admission of students, fee collection, and examination result can be processed. The attendance of the students can be maintained. Feedback can be collected. The MIS has been procured from Mastersoft, and can be used from academic year 2021-22.

- **Strengthening feedback system**

- **Strengthening curricular, co-curricular and extra-curricular activities**

- **Strengthening the conduction of social activities**

- **Developing facilities for sports and culture activities**

- **Promoting research culture and innovation**

- **Strengthening the infrastructure**

- **Strengthening skill development activities**

- **Strengthening the activities of career counselling cell and centre for entry in services.**
- **Student mentoring and student support.**
- **To empower faculty about emerging trends in their profession.**
- **Strengthening the ICT enabled teaching**

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body:As per the Constitution of the college has 18 (CDC) members in all: 8 are from the Janata Shikshan Mandal (EXECUTIVE COMMITTEE MEMBER) and 7 from an eminent educational background. The Office Bearers are President, Vice-President, and Secretary. The Principal is an ex-officio member, while there are 4 Teacher Representatives and 1 Non-Teaching Staff Representative.

Administrative Set-Up:

The Secretary and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. He has his team of Vice - Principal, DepartmentHeads, the IQAC Coordinator, the Teachers' Council

Secretary, and the Head Clerk to assist him in the discharge of this work.

Service Rules, Procedures, Recruitment, and Promotion Policies:

Service rules and procedures are guided by the Mumbai University First Statutes (latest edition), the Constitution of the college and the rules of the State Government as amended from time to time in this regard.

Grievance Redressal Mechanisms:

There are several Grievance Redressal Mechanisms including the Anti-Sexual Harassment Cell with its Internal Complaints Committee; the Anti-Ragging Cell; a Grievance Redressal Cell with complaints boxes prominently placed and the full implementation of the Right to Information.

Organogram of the Institution to be uploaded.

File Description	Documents
Paste link for additional information	http://jsmalibag.edu.in/Administration.aspx
Link to Organogram of the institution webpage	http://www.jsmalibag.edu.in/Organogram.aspx
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the welfare measures taken for teaching and non-teaching staff:

- **The college administration looks after General Provident Fund and Defined Contributory Pension Scheme for the benefit of staff**
- **The College administration actively pursues approval, promotions, placements, and pension.**
- **Medical Bills reimbursement from Director, Higher and Technical Education, Government of Maharashtra**
- **Payment of LTA and other reimbursements to staff.**
- **Loan Facility up to Rs.3 lakh and Emergency loan up to Rs. 50,000/- through JSM Sevak cooperative credit society.**
- **Uniforms were provided to nonteaching staff on the occasion of Republic day 26th January every year.**
- **Felicitation of non-teaching staff members on promotion.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective Performance Appraisal System for

Teaching and Non-teaching staff.

Performance-based Appraisal System is as per the guidelines of UGC and affiliating universities. The PBAS form is designed to assess the performance of teachers in 03 categories like Teaching, Learning and Evaluation, Curricular, Extension and Professional Development and Research Contribution made by the faculty during the year. IQAC evaluates the submitted API and PBAS on the evidentiary proofs produced by the faculty. The concerned faculty applies for promotion under Career Advancement Scheme after fulfillment of eligibility as per the system.

Confidential Reports for Non-Teaching Staff:

Each non-teaching staff submits his/her annual report based on the duties assigned and the contribution made for the same. The Principal evaluates the performance and communicate the same to the parent institution each year with his observations and recommendations to the staff for improvement in the performance if required.

Students' Feedback on Teacher:

Feedback collected from students on respective teachers is used to assess the performance of the corresponding teacher. The feedback committee collects students' feedback on each faculty every year. Feedback collected is analyzed by the Principal and the feedback committee.

File Description	Documents
Paste link for additional information	*Nil*
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audits. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors

have been permanently appointed and a team of staff under them does a thorough check and verification in each financial year. Likewise, an external audit is also carried out on an elaborate way on a quarterly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings/objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected/rectified and precautionary steps are taken to avoid recurrence of such errors in the future. The institute regularly follows an internal-external financial audit system.

File Description	Documents
Paste link for additional information	http://jsmalibag.edu.in/pdf/Grantable-audit-report.pdf http://jsmalibag.edu.in/pdf/Non%20Grantable%20audit%20report.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is poised to grow and make its mark in global scenario by providing requisite funds and optimal use of resources. Since it is Grand-in add college, the main sources of funds are student fees and Grant-in-aid from State Government as per budgetary allocations. However for meeting the upcoming requirements for teaching learning resources and teaching, the college also mobilizes its resources through:

1. Grant under section 12 B of UGC

2. Funded projects from UGC and Mumbai University

3. Fee collected by conduct of conferences, workshops etc.

4. Leasing out the infrastructure facilities to various commercial utility facilities for Government and local governing bodies

5. The college also mobilizes its resources from funds generated from self-financing courses run by the college.

The budget is prepared to keep in mind the developmental criteria of the institution, accordingly, provisions are made in the budget, which is prepared by a team of experts under supervision of college development Committee before the fund is sanctioned.

Funds are utilised:

1. **For effective teaching-learning practices**
2. **For the development and maintenance of infrastructure.**
3. **ForEnhancement of library facilities needs to augment learning practices.**
4. **For social service activities as part of social responsibilities through NSS and NCC.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **Prepared Plan of Action for year 2020-21.**
- **Conducted Students Satisfaction Survey.**
- **Submitted AQAR for year 2019-20 to NAAC.**
- **Analyzed feedback collected form stakeholders.**
- **Organized online Faculty Development Program on'ICT Tools for Effective Teaching and Learning, from 1 st March to 6 th March, 2021 '.**
- **Proposal to Procure MIS (ERP) is submitted to Janata Shikshan Mandal, and After sanction from the Mmandal, it is**

implemented.

- Organised Online Workshop on "Intellectual Property rIghts (IPR's) and Patents"

File Description	Documents
Paste link for additional information	http://jsmalibag.edu.in/iqac.aspx
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The internal Quality Assurance Cell of the college plays a pivotal role in institutional quality improvement and its sustenance. The teaching-learning process, structures, and methodologies of operations adopted by the college are reviewed by the Academic monitoring committee periodically. The IQAC conducts periodic meetings to plan quality-oriented activities and review their outcomes

Teaching-Learning process is reviewed by IQAC through the teaching Plan, Syllabus Completion Reports submitted by each faculty member. Feedback by students, and Students Satisfaction Survey are used to evaluate the Teaching-Learning process. The IQAC also collects reports on CIE and Attainment of Programme/Course Outcomes from respective Head of Departments for analysis of the process. Analysis of academic results of UG and PG classes is done immediately after the declaration of results and corrective measures are suggested to the concerned department of faculty for improvement.

File Description	Documents
Paste link for additional information	http://jsmalibag.edu.in/Feedback.aspx
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF	C. Any 2 of the above

any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	http://jsmalibag.edu.in/pdf/Annual%20Report%202020-21%20pdf.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

the college has a practice of fair and equitable allocation of resources to and opportunities for, men and women.

Education has the inbuilt potential of initiating social change in the context of gender relations. Therefore, conscious and pluralistic interventions have been put forward by the Government of India to address gender equality in education at the center and state levels. By keeping similar views in their eyes different departments of the college work with a neutral approach to gender. To percolate this gender-neutral view in society, the Women Development Cell, NSS unit, Internal Grievance Deterrent Committee, and Anti-ragging and Sexual harassment Committee of this college organize different gender equality awareness programs annually.

Women Development Cell of our college celebrated International Women's Day on 8th March 2021. WDC decided to organize a lecture on the awareness of the Sexual Harassment of Women at Workplace Act. 2013. On this occasion Adv. Reshma Patil delivered a lecture on the topic "Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act 2013" on 8th March 2021 at 11.15 am in online mode on the Zoom platform.

For this program, 100 students were present online.

File Description	Documents
Annual gender sensitization action plan	http://www.jsmalibag.edu.in/pdf/AnnualGender Sensitization.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.jsmalibag.edu.in/pdf/7.1.1___B_-_ FINAL.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Effective management of waste, either by disposal or recycling is a critical process for any institute as it impacts the health & environment of not only the people working on the campus but also of those living in the vicinity.

Solid Waste Management-

Solid waste management in the college is accomplished either by in-house utilization or by outsourcing its collection & disposal. A number of bins have been provided across the campus for collection of the solid waste generated at different departments in the college.

All the non-toxic, biodegradable waste is collected & used for making compost through the vermicompost process, For which pit of size (10'x10') has been made on the college campus. It takes 50-60 days for a pit to fill & 90 days to convert the biodegradable waste

into vermicompost. The vermicompost is used for different trees planted in the college campus.

Non-Biodegradable solid waste:Non- Biodegradable solid waste is collected in college & handed over to the local municipal council.

Liquid waste management-

The college has an underground drainage system that is connected to the main drainage line of the Local Municipal council.

E-Waste Management

E-Waste Management in the college is accomplished by outsourcing its collection & disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways**	C. Any 2 of the above

4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes & conductsseveral activities to build &promote an environment for ethical & cultural values among the students & staff. The College & its teaching, non teaching staff jointly, celebrate the cultural & social programmes like SARASWATI PUJAN,rally, oath, plantation, women's day , yoga national forest day, world water day, blood donation camp, T. B. awarness, AID sawarness etc.

Linguistic Harmony:Marathi Bhasha Diwas is celebrated on 27th February every year on the birth anniversary of eminent Marathi poet Vishnu Vaman Shirwadkar popularly known as Kusumagraj.Hindi Diwas, celebrated on 14th September every year, aims to raise awareness about the language and also commemorate the event when it was adopted as one of theofficial languagesof India.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To build a nation of youth who are noble in their attitude and morally responsible the college organized and conductsseveral activities to build and promote an environment for sensitization of students and employees. college and various departments organized various activities like Votersday, Womenday, etc.

Women Development Cell of our college is celebrated International Women's Day on 8th March 2021. WDC decided to organize a lecture on the awareness of the Sexual Harassment of Women's at workplace Act. 2013. On this occasion Adv. Reshma Patil delivered a lecture on the topic "Sexual Harassment of Women at workplace (Prevention, Prohibition &Redressal) Act 2013" on 8th March 2021 at 11.15 am in online mode on Zoom platform.

N.S.S. Unit of the college organized Voter Awareness Programme in coordination with District Election Office- Raigad on the occasion of Voter Awareness Day on 25th January 2021

Students are sensitized with the Indian Constitution with respect to our fundamental Rights and Duties on Indian Constitution Day (Samvidhan Divas) organized on 26th November.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.jsmalibag.edu.in/pdf/7.1.1_9A.pdf
Any other relevant information	http://www.jsmalibag.edu.in/pdf/7.1.1_9B.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College has always taken the responsibility of holistic development of the students. The College is organizesthe birth and death anniversaries of national heroes and the Ex chairman of Janata Shikshan Mandal, and Ex-Leader of opposition Adv. Datta Patil. Meritous students are facilitated on 27th August Every year. Days of revealRashtrapita Mahatma Gandhi, Dnyanjyoti Savitribai Phule, Chhatrapati Shivaji Maharaj, Mahatma Phule,Dr. Sarvapalli Radhakrishnan, Dr, Babasaheb Ambedkar are organized with full of energy and inspiration. All these days reveal the rich history of our nation. When an event is celebrated the students remember and get inspired by the life stories of the great national heroes. In addition to this, our institute celebrates Environment Day, International Yoga Day, International Women's Day, Independence Day, Republic day, Maharashtra Din every academic year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Earn and Learn scheme for students: Pre-admission registration on the University website is mandatory for all the students seeking admission to the first year of various programs in the college. Most of the students visit internet cafes and are charged around Rs.250/-. The college has provided this facility to the students through some trained students of the college at a nominal charge of Rs. 50/-. Part of the money collected through this scheme is given to the students working in the scheme as their remuneration. This has helped many students earn some money which they can spend on their learning and also saved time and money for many admission-seeking students.

2. Mentoring system: The college has started the students Mentoring system from the Academic Year 2019-20 in order to provide students, with proper guidance and counseling. Ateacher is assigned a group of 20 studentsas mentors. The mentorconducts the meetings of students andtries to understand their problems of various types, and come up with possible solutions, thereby helping in the overall development of the students.This system has provided insight into the various challenges faced by the students.

File Description	Documents
Best practices in the Institutional website	http://www.jsmalibag.edu.in/pdf/Best%20Practices.pdf
Any other relevant information	http://www.jsmalibag.edu.in/pdf/final%20Mentor%20list%202020-21.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctive area of the institute is "Socio-economic upliftment of Reserved Category Students through Quality Education". The college was established in June 1961 with the aim to educate wards of farmers, workers, fishermen and saltpan workers of Raigad District, especially of Alibag,Murud Tehasil.Our college was the sole option made available for higher educational opportunities to the children of the aforesaid populace at the time of its establishment. It has successfully been marching ahead and taking efforts endlessly for the betterment of the Socio-economically backward section of our society. The institute has been playing a pivotal role in the development of such students through the means

of education. Majority of students enrolled in the college belong to economically and socially backward section of the society.

Majority of the students coming from nearby villages of rural area in the radius of 20-25 km are unable to pay their fees in one instalment. The college provides them the facility to pay the fees in 2/3 instalments as per their convenience. This practice gives an opportunity to these Socio-economically backward students to pursue their higher education which leads to their development and upliftment of their family.

http://jsmalibag.edu.in/missionandvision.aspx

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

1. To Start Virtual class room.
2. To Start Student Facility Center.
3. To collect feedback from stakeholders on curriculum.
4. To submit a proposal for DBT Star College Scheme
5. To develop online resources for the benefit of students and effective use of LMS.
6. To organize international and National Level Webinars / Seminars.
7. To develop Video Lecture Recording Centre (VLRC).
8. To organize induction programmes for freshers of UG and PG programmes through online platforms.
9. To Participate in NIRF 2022.
10. To Conduct Academic and Administrative Audit, Green audit, Gender audit, energy auditthrough authorised agencies.
11. To organize skill improvement programmes for non-teaching staff.